

Village of Phoenix  
**Regular Board Meeting**  
Tuesday, May 2, 2017 at 7:00 PM  
Sweet Memorial Building  
455 Main Street, Phoenix, NY 13135

Present:	Mayor Ryan Wood	Chief Marty Nerber
	Trustee Jennifer Burgess	Village Clerk Roxanne Demo
	Trustee John Musumeci	Attorney Steve Primo
	Absent Trustee David Pendergast	Administrator James Lynch
	Trustee Caleb Sweet	

1 Public in Attendance

Mayor Ryan Wood began the Board Meeting with a salute to the flag at 7:16 PM.

### **Miller Engineering**

Doug Miller stated that the last concrete has been poured and we're all set to set the pump station on there. Electrician was there this week and working on getting the services into the building. Pump station is in production in Chicago, as part of the project they're scheduled to go out to take a look at the production as it moves forward. He and Jim will be going out there in the next few weeks and it's covered by the pump station manufacturer. The Marina project survey is complete and the environmental aspect has been initiated and now they're working on the layout schematic's as we speak. We've been having biweekly conference calls with the technical administration team on some of the projects we're doing and it's worked out well. Last week Kristy LaManche sent out information on funding that's available for infrastructure projects in the village, so we've earmarked that for topic of discussion next week. On our conference calls we have Jim, Roxanne, Tim Seeler, Kelly Lathan from fiscal advisors, Attorney Primo, the Mayor and myself. One of the thoughts we're going to kick around next week is to do something with the sewer and do something with stormwater, maybe there's funding out there with some of the green infrastructure and some communities have been able to parley that into street scape work, bio swales and pervious pavement and wrap it into the business district that might be pretty cool.

### **Mayor Comments**

Mayor Wood had nothing.

### **Trustee Comments**

Trustee Burgess had nothing.  
Trustee Musumeci had nothing.  
Trustee Sweet had nothing.

## **Department Comments**

Chief Marty Nerber said they're working on the Memorial Day celebration, they have been meeting at the VFW and Chief also met with Madi Doane with the bridge house brats. They are planning to have a 5K the morning of May 27<sup>th</sup>. Chief Nerber said he'd like to offer his condolences to Carole Sponable's family publically here today. He and Jim have talked about naming the pavilion "Carole Sponable Pavilion" or something along those lines. Jim has some ideas for the sign. There will be a memorial service on June 4<sup>th</sup>, which may be appropriate to unveil the sign and let the family know how much we appreciated her. Motion was made by Trustee Sweet to approve the gift of the sign, seconded by Burgess. All ayes. Attorney Primo said he'd donate \$200.00 for the sign which was very appreciated by all.

## **Administrator Comments**

Administrator Lynch said that he has been asked if an ice cream vendor could be in front of the parade to hand out ice cream. The board discussed this and decided that it wouldn't be a good idea to have kids running around just before the start of the parade. Jim handed out a proposed vendor fee. We've talked about vendor fees, hawkers fees, event fees. Jim called surrounding villages and came up with changing hawkers permit to solicitors permit and changed from \$50 for a year to \$25 for 30 days for up to five people in their group. The board discussed background checks. Mayor Wood said that for door to door sales he agrees that they should have a bond but for a vendor fair, craft fair that it isn't necessary. Attorney Primo said that they'll need a \$1,000 bond for on premises solicitation. Lynch said for requests for facility use and outside venues at Henley Park and the Gazebo. In the past the village had a wedding in Henley Park and the fee charged was \$300 and a \$200 security deposit. Lynch proposes that the Gazebo charge \$100 fee and \$100 security deposit, and at Henley Park where there's more amenities, like the bathhouse, pavilion and it's more of a park setting, charge a \$150 fee and \$125 security deposit. Motion was made by Trustee Burgess to accept the proposed fee change and additional bonding for door to door sales, seconded by Trustee Burgess. All ayes.

Administrator Lynch updated the board regarding the property at 99 Cherry Street, he spoke with the Mayor and contacted the brokerage company. The house has been placard and no one can gain access to it unless they come to the village. It is close to being deemed condemned. They have someone interested in it. Primo said that they can make a deal with the bank. Primo said that we needed an opinion from an engineer for unsafe building and we have all that. Our authority stops at order to be remedy or demolished.

Lynch said that we received our notice from Consolidated Local Street and Highway Improvement Program (CHIPS), this year we have rollover money, new funding for winter recovery and it totals \$72,685. Lynch would like to pursue doing some sidewalks along with roads. He and John Kerfien will put a proposal together for the next meeting. Lynch asked the Mayor and Trustees to let him know if they have something. Trustee Burgess suggested that we put Homestead Ave. on the list.

Lynch said we have \$4,000 in the budget for dumpster enclosure in the municipal parking lot, we have our quotes. Motion was made by Trustee Musumeci to approve \$3,500 from Affordable Fence, seconded by Trustee Burgess. All ayes.

Lynch advised that regarding the belt press building the public works portion of the project included a quote for \$32,550 for Simmons Contracting which the Board authorized by motion of Trustee Sweet, seconded by Trustee Burgess, all Trustees voting yes; in addition there is a purchase component from Burke's Home Center for \$26,575.78 which Jim Lynch was advised had to be further researched because it exceeded the purchase limit of \$20,000 and may have to be split amongst two suppliers if another competitive quote couldn't be found. The board authorized him to proceed in that fashion and to seek to purchase from two competitive suppliers if possible, and if not than to revert to the original bid. Motion to approve was made by Trustee Sweet, seconded by Trustee Burgess. All ayes.

Lynch asked Trustee Sweet and Trustee Musumeci need to have their picture taken and write up a biography and we'll post on the website, we also need the Mayor's biography.

### **Attorney Comments**

Attorney Primo had nothing.

### **Abstract**

Mayor Ryan Wood asked if anyone has any questions or concerns regarding Abstract #5 dated May 5, 2017 in the amount of \$128,207.82. Trustee Sweet made the motion to approve, general fund vouchers 132-154; water fund vouchers 132-146; sewer fund vouchers 132-152; capital water/sewer voucher 141-142; library fund vouchers 25-32 and trust and agency fund vouchers 27-34, seconded by Trustee Musumeci. All ayes.

### **Old Business**

Mayor Wood asked if anyone had any questions or concerns with the meeting minutes of April 4, 2017. Motion was made by Trustee Sweet, seconded by Trustee Burgess. All ayes. Mayor Wood asked if anyone had any questions or concerns with the meeting minutes of April 18, 2017. Motion was made by Trustee Musumeci, seconded by Trustee Burgess. All ayes.

### **New Business**

Mayor Wood said we had a problem with bees last year at the Bridge House, we have a quote for \$285.00 to spray down at Bridge House and for an additional \$50 they'll spray at the pavilion. Motion was made by Trustee Burgess to approve both areas to be sprayed, seconded by Trustee Sweet. All ayes.

Mayor said we have bid proposals for speakers, this is a budgeted item for up to \$10,000 to be used for the Memorial Day Parade and then move them down to the park to use for live bands

and/or music during the day. The two quotes we have is one for \$7,720 and it does include a little more material and the other one, the other quote is \$7,605, Mayor would like to approve the one that's a little bit more for \$7,720, he's the gentleman that came up and met with them and has more equipment. Motion to approve the \$7,720 was made by Trustee Burgess, seconded by Trustee Musumeci. All ayes.

Mayor said they are also pursuing a lift to make this building handicap accessible, we have two quotes at this time for a lift.

Mayor Wood said Thursday he'll be attending a regional shared services meeting. Every county has to propose a shared service agreement by August 1.

Mayor Wood asked if anyone had any questions or concerns to accept the MS4 Resolution Supporting Participation in the CNY Stormwater Coalition Staff services and Education Compliance Assistance Program, and the municipal will fund \$3,600 that was budgeted, motion was made by Trustee Sweet, seconded by Trustee Burgess. All ayes.

Mayor said this Saturday, Phoenix Rising, Habitat for Humanity and the Red, White and Blue of CNY will be painting the VFW, if anyone would like to help bring a paint brush.

Administrator Lynch said he'd like to have the Trustee's write something for the June newsletter.

Mayor Wood said the next meeting will be a working session and will be discussing the water project.

### **Public Comments**

No public comments.

Motion was made by Trustee Sweet to adjourn the regular meeting at 8:25pm, seconded by Trustee Burgess. All ayes.

Respectfully submitted,

Roxanne Demo  
Village of Phoenix  
Clerk/Treasurer